****PAUL ROY M PATRIA**

*Purok Crismus, Sicayab*

*Dipolog City, Zamboanga del Norte*

*Mobile No:09308567120*

*E-mail:paulmercado94@ yahoo.com*

**CAREER OBJECTIVES**

* *To be part of the company through quality and efficiency services*
* *To gain learn share and exchange knowledge inside the company*
* *To enhance my skills and be able to discover more about my abilities*

**PERSONAL INFORMATION**

*Name: Paul Roy M. Patria*

*Age: 21*

*Birth date: July 6, 1992*

*Birth Place: Dipolog City*

*Present Address: Brgy. Nasipit,Talamban Cebu City*

*Provincial Address: Sicayab, Dipolog City, Zamboanga del Norte*

*Status: Single*

*Religion: Roman Catholic*

*Language: English, Filipino, Visayan*

**FAMILY BACKGROUND**

*Father’s name : Danilo B Patria*

*Father’s Occupation: Ret. Seaman*

*Address: Sicayab, Dipolog City*

*Mother’s name: Lucila M Patria*

*Mother’s Occupation: Housewife*

*Contact no. : 09498545857/ 09175171659*

**EDUCATIONAL BACKGROUND**

* *Primary: Sicayab Elementary School*

*SY ( 2004- 2005)*

* *Secondary: Sicayab National High School*

*SY ( 2008- 2009)*

* *College: Saint Vincent’s College Dipolog City*

*SY (2012- 2013)*

* *Degree:* **Bachelor Of Science In Business Administration Major in Financial Management**

**SPECIAL SKILLS**

* **Knowledge in Banking and Financing Skills**
* **Microsoft Application**
* **Word; Power point; Excel**
* **Knowledge in Internet Applications**
* **EDITING**
* **Music and Video ( AVS Editor0**
* **Photo ( ADOBE PHOTOSHOP)**

**TRAININGS AND SEMINARS**

* ***On The Job Training***
* ***RURAL BANK OF RIZAL ( DIPOLOG CITY)***
* ***Human Behavior Seminar***
* ***Saint Vincent’s College (DIPOLOG CITY)***
* ***STRESS Seminar***
* ***Saint Vincent’s College ( DIPOLOG CITY)***
* ***DEPARTMENT OF LABOR AND EMPLOYMENT SEMINAR***
* ***Top Plaza Hotel (DIPOLOG CITY)***
* ***REDCROSS Seminar***
* ***Saint Vincent’s College ( DIPOLOG CITY)***
* ***SIFE- Students In Free Enterprise***
* ***(MEMBER)***
* ***Saint Vincent’s College (DIPOLOG CITY)***
* ***JFMA- Juniors Financial Management Association***
* ***(MEMBER)***
* ***Saint Vincent’s College (DIPOLOG CITY)***

**WORK EXPERIENCE**

* ***LOAN OFFICER (TRAINEE)***
* ***Ragin Credit Corporation (CEBU CITY)***
* ***TIMEKEEPER***
* ***DLM CONSTRUCT. INC. (MAKATI CITY, MANILA)***

**REFERENCE**

* **Engineer Jessymin Raquid**

**Vice President**

**DLM CONSTRUCT. INC**

**Dasmariñas, Cavite City**

**Manila**

**Contact no. :09393579548**

* **Engineer Paulo Sanchez**

**Civil Engineer**

**Sicayab, Dipolog City**

**Zamboanga del Norte**

**Contact no.: 09483280022**

* **Jon Ian Mark B Ortega**

**Account Officer**

**ALANO AND SONS CREDIT CORPORATION**

**Mandaue, Cebu City**

**Contact no. :09275829102**

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Don Mariano St., Corner Don Gil Garcia St

Cebu City

Dear Ma’am/Sir,

A blessed day to you.

I am writing this letter to apply in your good office. I am a graduate of Bachelor of Science in Business Administration Major in Financial Management. I am a very motivated person, competitive and flexible. I am willing to work so that I can enhance more my skills and knowledge in terms of banking and finance and good communication skills.

I am honest person and hard working. I am a computer literate and knowledgeable also in surfing the internet. I am looking forward sir to be a member in the company and I will do my best to perform in an excellent manner and to contribute to further boost the performance of the company.

I am looking forward to be a part in the company. My resume is attached at the back and other requirements sir.

Thank you and God bless!

Sincerely,

**PAUL ROY M PATRIA**